

**HOLY SPIRIT CATHOLIC SCHOOL /PRESCHOOL  
ENROLLMENT CONTRACT**

Full Name of Parent/Guardian: \_\_\_\_\_

Address of Parent/Guardian: \_\_\_\_\_

Telephone Number of Parent/Guardian: \_\_\_\_\_

Student Full Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Full Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Full Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Full Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Full Name: \_\_\_\_\_ Grade: \_\_\_\_\_

In consideration of Holy Spirit Catholic School/Preschool and/or The Diocese of Birmingham in Alabama (hereinafter referred to as the “school”) agreeing to hold a place in the school for the above listed student(s), the undersigned, parent/guardian of the student(s) listed above, hereby agree to pay in full all fees and tuition as reflected in the 2020-2021 Tuition Profile, which is attached hereto and incorporated herein by reference. By signing below, said parent/guardian agrees to pay in full all fees and tuition as follows: a) non-refundable registration fee payable at time of registration application; b) student fees due at time of school check-in as designated by school or before first day of school, whichever comes first; c) tuition and curriculum fees paid in one of two methods: 1) payment in full of all tuition and curriculum fees on or before July 1, 2020, OR 2) payment of tuition and curriculum fees in eleven equal monthly payments beginning on July 1, 2020, and each month thereafter until paid in full. There is an annual \$43.00 service charge for this plan withdrawn by FACTS in June. The school requires enrollment in the F.A.C.T.S. Automatic Tuition Payment Plan. Said parent/guardian agrees to enroll and/or comply with the school monthly payment requirements. By signing this agreement, parent/ guardian acknowledges receipt of the 2020-2021 Tuition Profile, which states the tuition and fees for the school year.

Parent/Guardian agrees and understands that this enrollment contract is for the entire 2020-2021 school year, and the fact that the school allows parents the option to pay tuition and fees in monthly installments does not constitute a partial contract. *In the event the parent/guardian provides written cancellation notice to the school, AND the school is in receipt of said notice to cancel on or before May 1, 2020, this agreement shall be terminated, and the parent/guardian will not be required to make any payment to the school. However, the registration fee paid by the parent/guardian is not refundable. In the event that the school does not receive a written notice to cancel this agreement on or before May 1, 2020, then the parent/guardian shall be obligated to pay any tuition and fees as stated herein.* Parent/guardian understands that the school hires teachers for the entire school year based on enrollment contracts, and as such, tuition and fees are payable for the entire year if written notice of cancellation is not provided as stated herein. If after the above Notice of Cancellation date, ALL of the above listed students actually move outside of Tuscaloosa County, Alabama, OR actually transfer to another school outside of Tuscaloosa County, Alabama, then tuition and fees due and payable by the parent/guardian will be determined by the monthly amount which the parent/guardian is required to pay under the eleven (11) month installment method multiplied times the number of months beginning July 1, 2020, and the first day of each month thereafter until the date the student moves or transfers outside of Tuscaloosa County, Alabama.

**(OVER)**

Parent/Guardian understands and agrees that the school reserves the right to request the suspension and/or expulsion of any student if the student and/or parent/guardian fails to meet academic requirements or fails to comply with any of the school rules and regulations. School reserves the right to modify any rules and regulations from time to time at the sole discretion of the school. If a student is expelled from the school, tuition and fees due and payable by the parent/guardian will be determined by the monthly amount which the parent/guardian is required to pay under the eleven (11) month installment method multiplied times the number of months beginning July 1, 2020, and the first day of each month thereafter until the date the student was expelled.

Parent/guardian enrolling students in a divorce or separation situation are hereby notified that both parents will be treated equally unless the school office is provided a court order or written document providing otherwise.

Parent/guardian also authorizes the school and their representatives to display, publish and reproduce the names and/or photo/video of the above listed students for promotional materials and other legal purposes. Parent/Guardian understands that the promotional materials may be used for internal, diocesan, community and/or national publications that promote the mission of the school and/or Catholic Church.

Parent/guardian agrees and understands that in the event the parent/guardian fails to comply with the terms of this contract that the parent/guardian shall be obligated to pay any late fees, penalties, interest, attorney fees, court costs and other collection costs to the school. Further, parent/guardian agrees and understands that in the event any tuition or fee has not been paid timely as provided herein that the above listed students will not be permitted to take semester and/or final exams, AND report cards and transcripts will not be released or completed until all payments and obligations herein have been satisfied and paid. Further, the school reserves the right to suspend said students or expel said students if all tuition and fees are not paid as provided herein.

This contract constitutes the sole agreement between the parties hereto and any modifications of this contract shall be signed by all parties to this contract. No representation, promise, or inducement not included in this contract shall be binding upon any party hereto.

**BOTH PARENTS/GUARDIANS MUST SIGN.**

\_\_\_\_\_  
Signature of Mother/Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Father/Parent/Guardian

\_\_\_\_\_  
Date

**THIS FORM MUST BE RETURNED WITH REGISTRATION FORM BY  
FEBRUARY 26, 2020**