



HOLY SPIRIT  
CATHOLIC SCHOOL

BE IN THAT NUMBER

Safely Welcoming Students to Campus

Tier 1 Return Highlights

The following outline highlights the prevention and protection measures that will be in place on the first day of school. These measures have been planned following the guidance of and in consultation with the Diocese of Birmingham in Alabama. A more detailed document is forthcoming. ***These measures will be reevaluated and adjusted based on local developments.***

Prevention	Protection
Updated attendance and sick leave policies in the 2020-2021 handbooks will emphasize remaining home when ill or exposed. Awards and academic benefits will not be tied to attendance.	Social distanced classrooms will provide at least six feet between all students and teachers. In preparation, classrooms will have minimal furniture to accommodate spacing.
Procedures for a return to school following illness will emphasize safety of the community.	When moving through the buildings, teachers will assist students to maintain six feet from each other.
Temperature checks will be performed in the morning at drop-off and once during the school day. Students and staff with temperatures exceeding 100.0 will work from home until cleared.	Students and staff will be required to bring a face covering each day. Fourth-twelfth grade students must wear face coverings while at school. PK-third grade students will wear face coverings when moving and when social distance cannot be maintained. <u>Face masks must fit properly, covering the nose and mouth.</u> Masks must be a solid color. Students' eyes must be visible at all times.
Only students, staff and essential personnel will be allowed in the building. We will use email and collaborative technology to engage students with the community. (Guest speakers will use Zoom for presentations, for instance.)	Elementary classes will always remain with their class "bubble," moving to scheduled restroom breaks and outside recess one class at a time to prevent class mixing. Specialists (art, music, etc.) will teach in the regular classroom to reduce movement through the building.
Hand sanitizing stations will be placed throughout the building.	Middle School students will change classes but less frequently to reduce congestion in the hallways. When possible, students will remain in static groups and teachers will change.
Classroom surfaces will be disinfected regularly throughout the day and entire rooms will be disinfected twice a week using our hospital-grade machine.	High School students will change classes with direction from teachers to maintain six-feet between individuals.

Additional sanitation and cleaning procedures will be in place for our nightly cleaning and following any event in the school building.	During Middle and High School class changes, students will move only on the right side of the hallway, six feet apart, directly to their next destination, circling back if necessary. Middle and High School students will not use lockers to prevent congestion in the hallways.
Students will be taught safe hygiene practices and provided frequent opportunities for handwashing.	All students will eat lunch in the classrooms. Hot lunches will be available and delivered to the appropriate classroom.
All faculty and staff will be trained to implement all social distance and sanitation measures.	P.E. will be held outside as much as possible and indoors when weather requires. All P.E. activities will be adapted for social distance.
Faculty will be provided professional development for the implementation of technology and education resources needed to ensure high quality education in a social distanced environment.	Outdoor class activities will be encouraged when weather allows.
Clear signage will direct students in social distance and sanitation practices.	Academic instruction and activities will be designed to maintain social distance. Innovative practices using technology and other resources will define classroom activities and interactions.
Arrival and dismissal of students will be designed and implemented in such a way as to maintain social distance and minimize congestion.	Morning supervision will be provided with social distance measures and face coverings. Additional spaces will be utilized as necessary to maintain six-foot separation.
All school assemblies, programs, and mass will be modified to reduce the number of participants and maintain social distance.	Classroom HVAC units will be optimized to provide the recommend ventilation and circulation.

## Action for Positive Case of Covid19

- In the event of a positive case of Covid19 in a student or staff member, the entire class, the teacher, and the household of the affected individual must be quarantined for at least fourteen days and will transition to an at-home learning plan.
- In the event of a positive case in a student or staff member's household but the student or staff member has not tested positive, the student or staff member must be quarantined for at least fourteen days and will transition to an at-home learning plan.
- Parents of students with positive cases must contact the school immediately.

## Virtual At-Home Options

Virtual At-Home learning may be a consideration for some families with students or other family members in the high-risk category. Holy Spirit is working with the Diocese of Birmingham to offer a Virtual At-Home option for families who are not ready to send students back to the building under Tier 1. Full details are forthcoming about the Virtual At-Home option. Virtual At-Home learning will require families to opt-in for at least the first semester or the entire year. Virtual At-Home learning will be for families not ready to return to the building and is distinct from Tier 3 CASE learning resulting from building closure. As we finalize our decisions for these options, we need your input. Please complete the attached survey indicating your family's needs.